

"No-No" Words for Formal Writing

As you edit your paper, circle any of these words-if you find them in your paper-and make sure to change and replace them for the final copy. Add a tally mark(s) to the words/phrases you found- and then be sure to change them.

Tally Marks	No-No words	Tally Marks	No-No words
	Me		This paper is about....
	I		Here is some information on.....
	You		Don't you want to read about....
	In this paragraph I will....		I hope you enjoyed my paper....
	Let's read on to find out....		I tried to tell you.....
	My paper is about.....		And that was my paper....
	My story is about.....		The End
	Let me tell you about....		We

Remember, in a research paper:

- No feelings or opinions should be expressed.
- No pronouns (I, me, you, we, etc...)

Conjunctive, Adverbs, & Transitional Phrases

Conjunctive adverbs modify entire sentences in order to relate them to preceding sentences or paragraphs; good academic writers use many of them, but so many that they overload the page.

accordingly
also
anyway
besides
certainly
consequently
finally
furthermore
hence
however
incidentally
indeed

instead
likewise
meanwhile
moreover
nevertheless
next
nonetheless
now
otherwise
similarly
still
then

thereafter
therefore
thus
undoubtedly
in addition
in contrast
for example
for instance
of course
as a result
in other words